

**GOVERNMENT OF HIMACHAL PRADESH  
STATE AGRICULTURE DEPARTMENT**

*(Information under Sub-Clause (II) of Section 4 (1) (b) of the  
Right to Information Act, 2005)*

**NOTIFICATION**

**No. Agr.H(8-P)F(8)-30/2005**

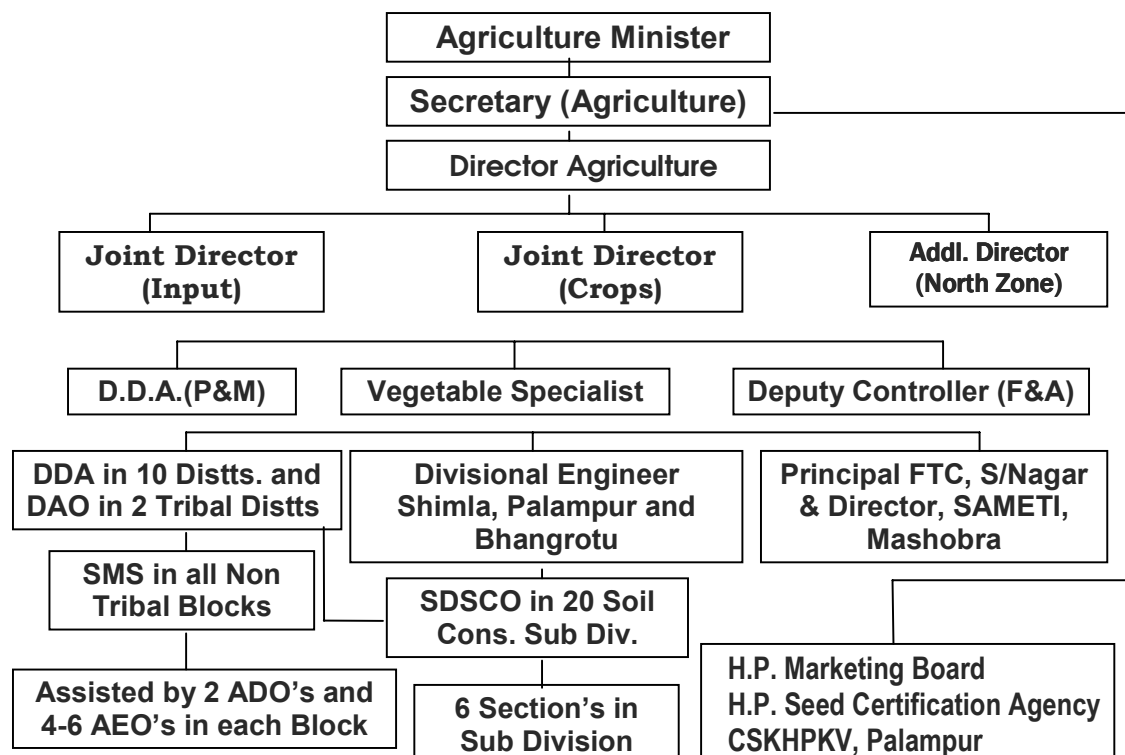
**Dated: 29<sup>th</sup> April, 2013**

Consequent upon having been declared as the Public Authority at the Directorate level for the purpose of “The Right to Information Act, 2005” by the Government vide Notification No. Agr.A(4)3/04-I dated 21.11.2005, I hereby publish the following information pertaining to the Department of Agriculture, H.P. as required under provision under sub section (1) (b) of section (4) of the Right to Information Act, 2005.

**(i) Particulars of Organization, Functions and Duties of the Department:**

**(a) Departmental Organization:**

The Organization Chart (Administrative Set Up) of the Department is given below;



**(b) Particulars of Functions & Duties:**

The Department of Agriculture was established in the year 1952. Initially, the Department was responsible for Development of Agriculture and Allied Sectors including

Research. In the year 1970, the Horticulture wing of the Department was separated and a separate Horticulture Department was established to look after the needs of horticulturists in the State and 1971 onwards research and education mandate was given to the Himachal Pradesh Agriculture University.

**The Mandate of the Department;**

1. To provide farm advisory services and extension support for adoption of new farm technology to the farming community for increasing agriculture production as agriculture sector provides livelihood of 72% population.
2. To provide logistic support to the farmers in the form of supply of quality agriculture inputs like seeds, fertilizers, plant protection material, implements etc.
3. To harness the Agro-ecological potential through diversification of crops encouraging adoption of cash crops.
4. Soil & Water Conservation on Agriculture lands.
5. To provide Agriculture marketing Services to the farmers.

The Department of Agriculture is headed by the Director of Agriculture with headquarter at Shimla. The Director of Agriculture is assisted by two Joint Directors of Agriculture. One Additional Director of Agriculture has been posted for North Zone at Dharamsala, District Kangra, who is responsible for Direction, Administration and monitoring of all the activities in Kangra, Chamba, Una, Hamirpur and Mandi districts with regard to Agriculture department.

In 10 districts (except Lahaul & Spiti and Kinnaur) Deputy Director Agriculture is responsible for the implementation of all Agriculture Development Programmes. Whereas in Lahaul valley and District Kinnaur, District Agricultural Officer with headquarter at Keylong and Reckong-peo respectively and in Spiti Division, Assistant Project Officer (Agr.) with headquarter at Kaza are responsible for implementation of Agriculture Development Programmes. The Deputy Director of Agriculture in the district is assisted by the District Agricultural Officer, Regional Potato Development Officer and Subject Matter Specialists. With a view to strengthen the extension network at grass root level, one SMS, two ADOs and 4 to 6 AEOs have been provided in each block. To carryout Soil & Water Conservation and minor irrigation activities, 21 Sub Divisions are in existence and each Sub Division is headed by the Sub Divisional Soil Conservation Officer who are working under the control of respective Deputy Director of Agriculture. For technical support three Soil Conservation Divisions have been established at Shimla, Mandi at Bhangrotu and Kangra at Palampur however, their administrative and financial control is with the Deputy Director of Agriculture of the District

One Agriculture Extension Training Centre upgraded as State Agriculture Management Extension & Training Institute(SAMETI) at Mashobra & one Farmers Training Centre at Sundernagar headed by Director and Principal respectively have been set up to cater to the needs of training capacity building of the grass root extension functionaries viz. Agriculture Dev. Officers, Agriculture Extension Officers and farmers.

Soil Testing laboratories headed by Soil Testing Officers in each district (except Lahaul-Spiti) have been set up where soil samples are tested and accordingly soil management practices are suggested to the farmers.

**(ii) Powers and Duties of the Officers and employees of the Department:**

**(a) *DIRECTOR OF AGRICULTURE:***

1. Director, Department of Agriculture being the Administrative and Professional head of the Agriculture Department in the State, exercise all the Technical, Administrative and Financial Powers as exercised by the Heads of the Department in Himachal Pradesh Government.
2. He also acts as Chief Technical Advisor to the State Government on all matters relating to the Agriculture Department.
3. He controls all the Agricultural Development affairs in the State and shall issue special instructions/ directions considered necessary for Administrative and Professional reasons.
4. Any major Policy matter relating to professional activity shall be undertaken by him in consultation with other Senior Officers of the Department who are specialist in their disciplines.
5. He is also responsible for preparation of the budget and appropriation proposals for the department for consideration and approval of the Government.
6. Submission of all the reports and returns to the Government (Monthly/Quarterly/Annual Progress reports).
7. He exercises all the powers delegated to him by the Government and is directly answerable to the Government being head of Agriculture Department, Government of Himachal Pradesh.
8. Maintain proper Liaison with Ministry of Agriculture, Government of India.

**(b) *ADDITIONAL DIRECTOR OF AGRICULTURE, DHARAMSALA:***

1. He is responsible for coordination, implementation and monitoring of Agriculture Production Programme in his jurisdiction.
2. He is also the controlling officer of North Zone (Distt. Kangra, Mandi, Hamirpur, Chamba and Una).

3. He will also Exercise all the administrative and financial powers attached to his post in the Capacity of being controlling officer of North Zone
4. He shall be required to inspect the institutions under his control.

***(c) JOINT DIRECTOR OF AGRICULTURE (I):***

1. Shall assist the Director of Agriculture in the performance of their duties and responsibilities.
2. Will be responsible for getting finalized all the Establishment matters.
3. Will be responsible for getting finalized all the Court matters.
4. Will be responsible for getting finalized all the Soil and Water Conservation, Technical, Extension and Training and Project formulation matters.
5. Shall be required to inspect the institutions under his control and after inspecting will record Inspection notes

***(d) JOINT DIRECTOR OF AGRICULTURE (II):***

1. Shall assist the Director of Agriculture in the performance of their duties and responsibilities.
2. Will be Officer Incharge of Planning & Monitoring, Bill & Cash, Potato & Marketing and Budget & Reconciliation Branches of Directorate..
3. Will be responsible for getting finalized all the Audit & PAC matters.
4. Shall be required to inspect the institutions under his control and after inspecting will record Inspection notes

***(e) DEPUTY DIRECTOR OF AGRICULTURE/ DISTRICT AGRICULTURE OFFICERS:***

1. Preparation of block wise Agriculture Production Programme.
2. Arranging and stocking of agriculture inputs at all sale points in the district timely and adequately.
3. Effective control of the extension functionaries of the block level and timely monitoring and evaluation of the different development programme.
4. Point wise reporting of the achievements every month to the A.D.A./Directorate.
5. Overall responsibility for the high yielding varieties programme.
6. Organization and imparting training along with the Agriculture Officers, Agriculture Development Officers, Agriculture Extension Officer at District, block headquarters.
7. Reviewing fertilizer and sale stock position from time to time including private sale.
8. Reviewing plant protection measures and sale stock position from time to time including private sale.
9. Undertaking intensive touring during campaign period so that all the blocks are covered.

10. Holding joint review with the Assistant/Deputy Registrar Cooperative Societies regularly to see the bottlenecks regarding inputs are removed at various level and keeping the Deputy Commissioner informed about the programme of the campaign.
11. To convene a meeting of the district level irrigation committee every month in order to sort and to remove the bottlenecks and to utilize the available irrigation potential.

***(f) SUBJECT MATTER SPECIALIST:***

1. Preparation of Agriculture Development Officer circle wise agriculture production programme.
2. Arranging and stocking all the inputs at all the sale points in block, timely and adequately.
3. To report shortage of seeds, Fertilizers etc. if any, immediately to the District level Officers or Deputy Commissioner.
4. Intensive touring during the campaign period. Inspection of Field problems such as diseases, insect pest attacks etc.
5. To ensure full utilization of irrigation potential.
6. To ensure quality of inputs by drawing samples of seeds and fertilizer under the Act's from various Government undertaking/private sale outlets.
7. Organizing field days/Demonstrations under various schemes.
8. Better coordination with Panchayat, Samities at Block level.
9. Preparation of Block wise data/information regarding agriculture activities.

***(g) AGRICULTURE DEVELOPMENT OFFICERS:***

1. Preparation of Agriculture Extension Officers circle wise Agriculture Production Programme.
2. Arranging and stocking all the inputs at all the sale points in the block timely and adequately.
3. To coordinate stocking of fertilizer/Plant Protection measures at various sale points in the block with HIMFED/Coop. Societies, HPMC, HP Agro-Industries Corporation.
4. To organize farmers training camps at village level.
5. To report shortage of seed, fertilizer etc. if any, immediately, to the S.M.S or D.D.A.
6. Intensive touring during the campaign period.
7. To ensure full utilization of irrigation potential.
8. Reporting the achievement every month to the D.D.A's/ D.A.O's.

***(h) AGRICULTURE EXTENSION OFFICERS:***

1. Arranging supplies of Agricultural inputs from District Head Quarter.
2. Organize the training camps for farmers.
3. Contacting the farmers for supply of Agricultural inputs.
4. Organize field days.
5. Collection of Soil Samples representing Village, Panchayat and submission to District lab and ensure distribution of Soil Health Cards.
6. Coordination with Panchayats (PRI's).

**SOIL AND WATER CONSERVATION WING:**

**(a) Divisional Engineer, Shimla, Mandi at Bhangrotu, Kangra at Palampur:**

Check the schemes/ works executed by the Sub Divisions and accord the Technical/ Financial approval of big/ large schemes and also monitor the working of Sub Divisions.

**(b) Sub Division Soil Conservation Officers:**

They are responsible for the planning/ execution of soil conservation minor irrigation works in their respective jurisdiction under the over all control of Deputy Director of Agriculture.

**(i) Procedure followed in the decision- making process, including channels of supervision and accountability:**

There is a set procedure for decision- making process, including channels of supervision and accountability in the Department of Agriculture as has already been depicted in the organizational chart at Annexure-A

**(ii) Norms set by the Department for the discharge of its functions:**

As per the present norms set up by the Govt. of Himachal Pradesh for discharging the functions and activities of the Department of Agriculture with a view to strengthen the extension network at the grass root level, one Subject Matter Specialist, two Agriculture Development Officers and 4 to 6 Extension Officers have been provided in each Block in the Districts. For Soil and Water Conservation activities, twenty Sub Divisions have been created and each sub division is headed by the Sub Division Conservation Officer. These Sub Divisions work under the

administrative control of Deputy Directors of Agriculture. They are further assisted by the Divisional Engineer in the smooth discharge of the duties.

**(iii) Acts, Rules, Regulations, instructions, Manual and Records held by the Department or under its control or used by its employees for discharging its functions:**

The various Rules and Regulations followed by the employees of the Department for discharging their duties and functions are under;

1. CCS Leave Rules, 1972
2. CCS (CCA) Rules, 1965
3. CCS Conduct Rules, 1964
4. HPFR Rules Vol-I &II
5. Medical Attendance Rules, (1940)
6. HB Advance Rules
7. Leave Travel Concession Rules
8. Budget Manual
9. Pension Rules
10. GPF Rules
11. General Finance Rules
12. Vehicle Rules
13. Subsidiary Treasury Rules
14. T.A. Rules (HP)
15. Office Manual of H.P. Govt.
16. FR/SR Rules
17. The Fertilizer (control) order 1985 issued under ECA, 1955.
18. The Seeds Act-1966 / The Seeds Rules, 1968/ The Seed (Control) Order, 1983
19. The Insecticide / Pesticide Act, 1968
20. Rules / Guide lines approved by the Govt. of H.P. vide letter No. Agr. F (II)-3/99 dated 15.11.1999 and No. Agr. F (II) -3/99 29.0102000 for the implementation of Irrigation Schemes through Water Users Association in H.P.
21. Himachal Pradesh Land Dev. Act, 1973
22. The National Rural Employment Guarantee Act-2005.
23. Himachal Pradesh, Public Works Department Schedule of Rate-1995

**(iv) Statement of the categories of documents that are held by the Department or under its control:**

The Department of Agriculture develops technical literature as per need of the farmers. Department follow and advocate research findings developed by State Agriculture/ Horticulture Universities and National level Institutes. Category of documents held by the department; (i) Service record of staff (ii) Budget Expenditure of the Department (iii) Record as per official manual.

**(v) Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of Department's policy or implementation thereof:**

The Department of Agriculture has prepared a Citizen Charter for the information of the General Public, which facilitates in the implementation of programmes / policies / schemes of the Department.

At the grass root level the departmental representatives i.e. the Subject Matter Specialist, Agriculture Development Officers and Agriculture Extension Officer are regularly attending the quarterly Gram Sabha meeting for the redressal of the grievances of the general public, as well as taking suggestions of the public. Besides this, the Departmental Officers are regularly attending the 20 Point Programme meetings/Grievances Meetings, Developmental Activities Meetings/ District level Meetings/ Zila Parishad level. At the state level, Planning Meeting held under the Chairmanship of Chief Minister, Suggestions/Guidelines given by all the MLA's are incorporated in the Programmes and Policies of the Department for its implementations.

**(vi) Statement of Boards, Councils, Committees or other bodies consisting of two more persons constituted as a part of the Department or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.**

The Department of Agriculture has constituted the following Boards/ Committees/ Councils etc;

1. The State Level Co- ordination Committee on Crop Insurance
2. High Level Co- ordination Committee on Agricultural Statistics
3. State Level Monitoring Committee for Monitoring the Implementation of the Centrally Sponsored Scheme viz the Mass Media Support to Agriculture Extension and the Kisan Call Centre
4. Distt. Level Agriculture Mass Media Committee, Kangra
5. Distt. Level Agriculture Mass Media Committee, Hamirpur
6. Agriculture Programme Co- ordination Committee for Doordarshan Kendra, Shimla, under CSS Mass Media Support to Agriculture Extension
7. Agriculture Programme Co-ordination Committee for All India Radio, FM, Hamirpur
8. Agriculture Programme Co-ordination Committee for All India Radio, FM, Dharamshala
9. **Bodies under ATAMA Scheme:**
  - A. State Level:**
    - i) Inter- Departmental Working Group (IDWG)
  - B. District Level:**
    - i) Governing Board (ATMA; Atma Management Committee)
    - ii) Management Committee (ATMA)
    - iii) Public- Private Pailberlip Sub Committee
  - C. Block Level:**
    - i) Block Technology team (BTT) (official body)
    - ii) Farmer Advisory Committee (FAC)



10. **RKVY:**
  - a. State Level:**
    - i) State Level sanctioning Committee
    - ii) Review Committee under under RKVY
  - B. Distt. Level:**
    - i) Distt. Level Working Group
11. JICA (Japan International Cooperation Agency)
12. State Level Steering Committee
13. High Level Purchase Committee
14. Task force for licensing productivity
15. Governing council for SAMETI
16. Mass Media Committee
17. Himachal Pradesh Tea Development Board
18. State Fertilizer Committee under FCO, 1985
19. H.P. State Seed Sub Committee for release of new crop varieties
20. High Level Committee for the purchase of Hybrid Seeds

(vii & viii) **Directory of Officers/ employees and Pay Scale of the department;**  
The Directory and pay scale of different categories in the Department of  
Agriculture, Himachal Pradesh is as under;

S.No.	Name of the post	Revised Pay scale
1.	Director of Agriculture	37400-67000+10000 GP
2.	Additional Director of Agriculture	37400-67000+8700 GP
3.	Joint Director of Agriculture	15600-39100+8400 GP
4.	Deputy Director of Agriculture	Three tier scale 10300-34800+ 5000 GP Initial 15600- 39100+6600 GP (8 years) 15600-39100+7800 GP (16 years)
5.	Senior Subject Matter Specialist	
6.	Divisional Engineer	
7.	Senior Analytical Chemist	
8.	Director, SAMETI	
9.	Principal, F.T.C	
10.	Deputy Controller	
11.	Agriculture Statistical Officer	10300-34800+5000 GP
12.	Economist	10300-34800+5000 GP
13.	Vegetable Specialist	15600-39100+7800 GP
14.	District Agriculture Officer	Three tier scale 10300-34800+ 5000 GP Initial 15600-39100+6600 GP (8 years) 15600-39100+7800 GP (16 years)
15.	Subject Matter Specialist	
16.	Soil Testing Officer	
17.	Regional Potato Development Officer	
18.	Assistant Development Officer (Veg.)	
19.	Analytical Chemist	
20.	Plant Protection Officer	
21.	Agriculture Information Officer	
22.	Assistant Seed Testing Officer	
23.	Training Officer Male/Female	
24.	Assistant Seed Production Officer	
25.	Assistant Agriculture Marketing Officer	
26.	Vice Principal	
27.	Assistant Project Officer	
28.	Assistant Soil Survey Officer	
29.	Agriculture Development Officer	

30.	Sub Divisional Soil Conservation Officer	
31.	Technical Officer (Tea)	15600-39100+7400 GP
32.	Asstt. Soil Cons. Officer (Eng.)	Three tier scale 10300-34800+5000 GP initial 15600-39100+6600 GP (8 years) 15600-39100+7800 GP (16 years)
33.	Private Secretary	10300-34800+5000 GP
34.	Assistant Agriculture Statistical Officer	10300-34800+4200 GP
35.	Administrative Officer	10300-34800+5400 GP
36.	Superintendent Grade-I	10300-34800+5000 GP
37.	Section Officer (F&A)	10300-34800+4400 GP
38.	Law Officer	10300-34800+4200 GP
39.	Map Officer	10300-34800+3600 GP
40.	Assistant Director (Tea)	10300-34800+5000 GP
41.	Chief Tea Chemist	10300-34800+5000 GP
42.	Superintendent Grade-II	10300-34800+4200 GP
43.	Senior Assistant	10300-34800+3800 GP
44.	Senior Scale Stenographer	10300-34800+3800 GP
45.	Junior Scale Stenographer	5910-20200+2800 GP
46.	Steno Typist	5910-20200+2000 GP
47.	Legal Assistant	10300-34800+4200 GP
48.	Technical Assistant	10300-34800+4200 GP
49.	Statistical Assistant	10300-34800+3800 GP
50.	Agriculture Extension Officer	5910-20200+2400 GP
51.	Clerk/Jr. Asstt.	5910-20200+1900/2800 GP
52.	Mechanic Grade-I	5910-20200+2400 GP
53.	Junior Engineer	10300-34800+3800 GP
54.	Head Draftsman	10300-34800+4200 GP
55.	Circle Head Draftsman	10300-34800+4400 GP
56.	Draftsman	10300-34800+3800 GP
57.	Junior Draftsman/ Tracer	5910-20200+2400 GP
58.	Surveyor	5910-20200+2400 GP
59.	Truck Driver	5910-20200+2000 GP
60.	Jeep Driver	
61.	Mechanic Grade-II	5910-20200+2400 GP
62.	Tractor Driver	5910-20200+1900 GP
63.	Black Smith	5910-20200+1900 GP
64.	Craft Teacher	5910-20200+1900 GP
65.	Mechanic Man	5910-20200+2400 GP
66.	Welders	5910-20200+1900 GP
67.	Electrician Grade-II	5910-20200+1900 GP
68.	Tractor-Cum-Power Tiller Operator	5910-20200+1900 GP
69.	Section Holder	5910-20200+1900 GP
70.	Assistant Librarian	5910-20200+2400 GP
71.	Air Compressor/ Generator Operator	5910-20200+1900 GP
72.	Carpenter	5910-20200+1900 GP
73.	Forman (Workshop)	5910-20200+2400 GP
74.	Biogas Supervisor(AADO)	10300-34800+3200 GP
75.	Patwari	5910-20200+2800 GP
76.	Kanungo	5910-20200+3000 GP

77.	Laboratory Assistant	4900-10680+1900 GP
78.	Plumber	4900-10680+2400 GP
79.	Personal Assistant	10300-34800+4200 GP
80.	Tea Development Officer	10300-34800+4200 GP
81.	Tea Chemist	10300-34800+4200 GP
82.	Junior Tea Chemist	5910-20200+2800 GP
83.	Tea Inspector	5910-20200+2800 GP
84.	Gestatnor Operator	4900-10680+1650 GP
85.	Jamadar	4900-10680+1400 GP
86.	Daftri	4900-10680+1400 GP
87.	Machine Cleaner	4900-10680+1300 GP
88.	Beldar	4900-10680+1300 GP
89.	Peon	4900-10680+1300 GP
90.	Chowkidar	4900-10680+1300 GP
91.	Cleaner	4900-10680+1300 GP
92.	Helper	4900-10680+1300 GP
93.	Mali	4900-10680+1300 GP
94.	Cook	4900-10680+1300 GP
95.	Sweeper	4900-10680+1300 GP
96.	Plough Man	4900-10680+1300 GP
97.	Rougher (Class-IV Post)	4900-10680+1300 GP
98.	Khalasi	4900-10680+1300 GP

- (ix) **Budget, allocated to each of the Department's agencies, indicating the particulars of all plans, proposed expenditures and reports on disbursements made. The budget availability is depicted in the following table for the year 2012-2013:**

#### **FINANCIAL OUTLAYS FOR ANNUAL PLAN, 2012-2013**

The State Plan outlays proposed for the year 2012-2013 under major heads of development and flow to sub plans are tabulated below:

**(Rs.₹ in Crore)**

Head of Development	Plan Outlay 2011-2012 Revised	Plan Outlay 2012-2013	Flow to Sub Plans during 2012-2013		
			TSP	SCP	BASP
<b>A. State Plan</b>					
1. Crop Husbandry	72.53	124.38	8.03	29.15	0.16
2. Dry Land Farming	-	-	-	-	-
3. Agr. Research & Education	51.95	54.95	4.95	13.58	-
4. Agriculture Marketing	-	-	-	-	-
5. Investment in Agricultural Financial Institutions	-	-	-	-	-
6. Biogas Development	-	-	-	-	-
7. Soil & Water Conservation	56.22	52.67	1.98	13.60	0.28
<b>Total</b>	<b>180.70</b>	<b>232.00</b>	<b>14.96</b>	<b>56.33</b>	<b>0.44</b>
<b>B. Special Central Assistance:</b>					
i) T.S.P.	2.00	3.00	3.00	-	-
ii) S.C.P.	1.10	1.10	-	1.10	-
<b>Total</b>	<b>3.10</b>	<b>4.10</b>	<b>3.00</b>	<b>1.10</b>	<b>-</b>

**(x) Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:**

**Incentives to the Farmers:**

For welfare of small and marginal farmers Government is providing various types of incentives/assistance to farmers of the State.

A) The Government is providing 100% Transport Subsidy within the State on Fertilizers. In addition to this 50% subsidy on cost of Seeds, Pesticides and Agricultural Implements/Machinery is also being provided to SC/ST farmers at the frozen level of 2000-01. Apart from the above, the following incentives are being given to all the categories of farmers under Macro Management Schemes and Other Centrally Sponsored Schemes.

1. Assistance on certified wheat seed @ Rs. 5 per Kg. or 50% of the cost, whichever is less.
2. Assistance @ Rs. 2000/- per demonstration for improved seed, balance fertilizer, plant protection and weedicides. One demonstration of 0.4 ha. at every 50 ha. area of Wheat.
3. Assistance @ Rs. 2500/- per demonstration for improved seed, balanced fertilizer, plant protection and weedicides. One demonstration of 0.4 ha. at every 100 ha. area of Rice.
4. Assistance @ Rs. 3000/- per demonstration for improved seed, balance fertilizer, plant protection and weedicides. One demonstration of 0.4 ha. at every 100 ha area of rice (PP Mode)
5. Assistance on HYVs varieties Rice Seed @ Rs. 5/- per Kg or 50% of the cost, whichever is less.
6. Incentive for micro nutrients (in deficient soil) for Wheat @ Rs. 500/- per ha. or 50% of the cost whichever is less.
7. Assistance for farmers training on FFS Pattern (One FFS at every 1000 ha. area) @ Rs. 17000/- per training.
8. Assistance for plant protection chemical and bio-pesticides (Butachlor and biopests @ Rs. 500 per ha. Or 50% of the cost, whichever is less.
9. For the production of foundation and certified seeds of pulses/ Oil seeds assistance @ Rs. 1000/- per qtl. and for distribution of certified seed of pulses/ oilseeds, assistance @ Rs. 1200/- per qtl. or 50% of the cost, whichever is less will be provided to the farmers.
10. Under Integrated Nutrient Management (INM) approach farmers will be encouraged by providing assistance @ 50% of the cost or Rs. 1250/- per ha. whichever is less on the components (Provide Rhizobium culture, Phosphate Solubilising Bacteria (PSB), Organic Fertilizers, bio-pesticides, Micronutrients and gypsum/ pyrite).
11. Assistance @ 50% of the cost or Rs. 750/- per ha. Whichever is less for cultural, biological and traditional methods of control of pest/ diseases, Bio pesticides?
12. Tractor drawn equipments such as Cultivator, Disc plough, Chisel plough, MB plough, harrow, seed –cum-fertilizer drill, set of power tiller driven implements etc. @ 25% of the cost limited to a maximum of Rs. 10000/-.
13. Subsidy on power operated plant protection equipments/ sprayers @ 25% limited to Rs. 2000/- per unit.
14. Subsidy on Animal drawn implements @ 25% of the cost limited to 2500/-.
15. Subsidy on manually operated implements / tools @ 25% of the cost limited to Rs. 2000/-.
16. Assistance on manually operated plant protection equipments @ 25% the cost limited to Rs. 800/- each.
17. Power driven implements equipments (Full unit) @ 25% of the cost limited to Rs. 5000/-.
18. Diesel, Electric Pump sets @ 50% of the cost limited to Rs. 10,000/-. Diesel/electric pump sets upto 7.5 BHP/5kw.
19. Chaff cutters (Gender friendly equipments) @ 25% limited to Rs. 800/-.

20. Power thrashers (All types) @ 25% of the cost limited to Rs. 12000/-.
21. For setting-up of vermin compost units, assistance @ Rs. 4000/- per unit inclusive of vermin-culture/ wormbeds.
- B) Biogas Models viz. Deenbandhu and Janta are being popularized on which subsidy @ Rs.4000/- per plant for 1 cubic meter and Rs.10000/- for 2 cubic meters and above capacity is being given. Community biogas plants in schools hostels as well as in villages are installed for which subsidy @ Rs. 10,000 per plant is given.
- C) Soil conservation and protection of cultivated lands on community basis @ Rs. 50,000/- Ha. ( water Harvesting and land protection )
- D) Assistance for construction of R.C.C. Tanks of 50 cum capacity to individual farmer @ 50% assistance limited to Rs. 70000/- per tank.
- E) Assistance for construction of R.C.C. Tanks of 20 cum capacity to individual farmer @ 50% limited to Rs. 36000/- per tank.
- F) Assistance for construction of R.C.C. Tanks of 9 cum capacity to individual farmer @ 50% limited to Rs. 21000/- per tank.
- G) Assistance on Tractors upto 40HP @ 25% of the cost limited upto Rs.45000/-per tractor would be provided. Besides, for Power Tillers of approved model, subsidy of 40% of the cost limited to Rs.25,000 for light weight power tillers below 8BHP and Rs.45000/- on 8BHP and above would be provided.
- H) For the construction of poly houses providing micro irrigation in the poly houses through sprinkler and drip the farmers shall be provided 80% subsidy and 20% would be beneficiary's contribution. Besides this, the farmers shall also be provided 50% assistance for creation of water sources for these poly houses like farm tanks, shallow wells, pumping sets, small lifts etc. For BPL families, 90% financial Assistance will be provided for constitute of Bamboo Poly House in the state.
- I) Assistance for conveyance of water through Pipes for small and marginal farmers (Assistance of 50% of cost or Rs. 15000/- for water carrying pipes upto 800 mts. i.e. PUC, HDPE etc. all size is to be provided.
- J) To save the farmers from losses to their crops due to natural calamities, the Govt. has introduced Rashtriya Krishi Bima Yojna from Rabi,1999-2000 in the State. Presently under this insurance scheme Wheat and Barley of Rabi Season and Maize, Paddy and Potato crops Kharif season have been covered. The scheme is optional for the non-loanee farmers. For loanee farmers availing crop loan for the insurable crop, this insurance scheme is compulsory. From Kharif, 2008 season, ginger crop of District Sirmour has also been taken up on Pilot basis for coverage under the crop insurance scheme. State and Government of India share the losses equally. From Rabi, 2007-08, the subsidy on premium has been raised from 10% to 50% to small and marginal farmers. In addition to above, from Rabi, 2008-09 season, Tomato Crop of District Solan & Bilaspur District has been covered under the Pilot Weather Based Crop Insurance Scheme for the 1st time and from Rabi, 2009-10 season, the Rabi Potato Crop has also been covered under this Weather Based Crop Insurance Scheme in District Kangra and Una.
- K) Soil testing is done free of cost.
- L) To disseminate improved farm technology, the demonstration plots on land free of cost besides organizing trainings to the farmers and distribution of Minikits free of cost

**(xi) Particulars of recipients of concessions, permits or authorizations granted by the Department:**

No concessions and authorization are granted under any programme being implemented by the Department. However, the concession in the shape of subsidy is being given by the department as depicted at point No. xii.

**(xii) Details in respect of the information, available to or held by the Department reduced in an electronic form:**

Information in respect of all the programmes / Schemes being implemented by the Department, Incentives available under various schemes, amount of subsidy under various schemes etc is available on departmental website i.e. [www.hpagriculture.com](http://www.hpagriculture.com)

**(xiii) Particulars of facilities available to citizens for obtaining information:**

Citizen Charter has already been prepared by the department and further circulated upto the Panchayat level. Besides, the Agriculture Information Service is available for the public to obtain the Agriculture related information. Toll free Kisan Call Centre has been set up in the State at Shimla to answer and solve the queries of the farmers.

**(xiv) The names, designations and other particulars of the Public Information Officers.**

As at given below;

**Department of Agriculture, Himachal Pradesh**

Directory of notified State Level/ District Level Appellate Authority/ Public Information Officer's (P.I.O.) and Assistant Public Information Officer's (A.P.I.O.) under the Right to Information Act, 2005.

**A. State Level**

<b>A</b>	<b>Appellate Authority</b>					
<b>S.No.</b>	<b>Name of the Appellate Authority</b>	<b>Designation</b>	<b>Complete Office Address</b>	<b>Office Telephone Number</b>	<b>Email Address</b>	<b>Jurisdiction under his control for which he will be rendering information to applicant</b>
1	Sh. J.C.Rana	Director of Agriculture	Directorate of Agriculture, Himachal Pradesh, Krishi Bhawan, Shimla	0177-2830620 0177-2830618 (501)	krishinidesh@yahoo.com	N.A.

<b>B</b>	<b>Public Information Officer (PIO)</b>					
<b>S.No.</b>	<b>Name of the Public Information Officer(PIO)</b>	<b>Designation</b>	<b>Complete Office Address</b>	<b>Office Telephone Number</b>	<b>Email Address</b>	<b>Jurisdiction under his control for which he will be rendering information to applicant</b>
1	Sh. Tilak Raj Sharma	Vegetable Specialist	Directorate of Agriculture, Himachal Pradesh, Krishi Bhawan, Shimla	0177-2830618 (307)	krishinidesh@yahoo.com	Department of Agriculture, H.P. State as a whole

<b>C Assistant Public Information Officer (APIO)</b>						
<b>S.No.</b>	<b>Name of the Assistant Public Information Officer(APIO)</b>	<b>Designation</b>	<b>Complete Office Address</b>	<b>Office Telephone Number</b>	<b>Email Address</b>	<b>Jurisdiction under his control for which he will be rendering information to applicant</b>
1	Sh. Yog Raj Thakur	AASO	Directorate of Agriculture, Himachal Pradesh, Krishi Bhawan, Shimla	0177-2830618 (114)	krishinidesh@yahoo.com	Department of Agriculture, H.P. State as a whole

## **B. District Level**

### **1. District Bilaspur:**

<b>S.No.</b>	<b>Name of the Public Information Officer/ Assistant Public Information Officer</b>	<b>Designation</b>	<b>Complete Office Address</b>	<b>Office Telephone Number</b>	<b>Jurisdiction under his control for which he will be rendering information to applicant</b>
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Bilaspur, Himachal Pradesh	01978-223415	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Bilaspur, Himachal Pradesh	01978-223415	Department of Agriculture, District as a whole

### **2. District Chamba:**

<b>S.No.</b>	<b>Name of the Public Information Officer/ Assistant Public Information Officer</b>	<b>Designation</b>	<b>Complete Office Address</b>	<b>Office Telephone Number</b>	<b>Jurisdiction under his control for which he will be rendering information to applicant</b>
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Chamba, Himachal Pradesh	01899-222206	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Chamba, Himachal Pradesh	01899-222206	Department of Agriculture, District as a whole

### **3. District Hamirpur:**

<b>S.No.</b>	<b>Name of the Public Information Officer/ Assistant Public Information Officer</b>	<b>Designation</b>	<b>Complete Office Address</b>	<b>Office Telephone Number</b>	<b>Jurisdiction under his control for which he will be rendering information to applicant</b>
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Hamirpur, Himachal Pradesh	01972-222502	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Hamirpur, Himachal Pradesh	01972-222502	Department of Agriculture, District as a whole

**4. District Kangra:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Palampur, Himachal Pradesh	01894-230528	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Palampur, Himachal Pradesh	01894-230528	Department of Agriculture, District as a whole

**5. District Kinnaur:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	District Agriculture Officer	O/O. District Agriculture Officer, Reckong Peo, Himachal Pradesh	01786-222364	Department of Agriculture, District as a whole
2	A.P.I.O.	Agriculture Development Officer (Information)	O/O. District Agriculture Officer, Reckong Peo, Himachal Pradesh	01786-222364	Department of Agriculture, District as a whole

**6. District Kullu:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Kullu, Himachal Pradesh	01902-222215	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Kullu, Himachal Pradesh	01902-222215	Department of Agriculture, District as a whole

**7. District Lahaul & Spiti:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	District Agriculture Officer	O/O. District Agriculture Officer, Keylong, Himachal Pradesh	01900-222251	Department of Agriculture, District as a whole
2	A.P.I.O.	Agriculture Development Officer (Information)	O/O. District Agriculture Officer, Keylong, Himachal Pradesh	01900-222251	Department of Agriculture, District as a whole



**8. District Mandi:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Mandi, Himachal Pradesh	01905-236926	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Mandi, Himachal Pradesh	01905-236926	Department of Agriculture, District as a whole

**9. District Shimla:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Shimla, Himachal Pradesh	0177-2831558	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Shimla, Himachal Pradesh	0177-2831558	Department of Agriculture, District as a whole

**10. District Sirmour:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Nahan, Himachal Pradesh	01702-222396	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Nahan, Himachal Pradesh	01702-222396	Department of Agriculture, District as a whole

**11. District Solan:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Solan, Himachal Pradesh	01792-230734	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Solan, Himachal Pradesh	01792-230734	Department of Agriculture, District as a whole

**12. District Una:**

S.No.	Name of the Public Information Officer/ Assistant Public Information Officer	Designation	Complete Office Address	Office Telephone Number	Jurisdiction under his control for which he will be rendering information to applicant
1	P.I.O.	Deputy Director of Agriculture	O/O. Deputy Director of Agriculture, Una, Himachal Pradesh	01975-223082	Department of Agriculture, District as a whole
2	A.P.I.O.	District Agriculture Officer	O/O. Deputy Director of Agriculture, Una, Himachal Pradesh	01975-223082	Department of Agriculture, District as a whole

(xv) **Such other information as may be prescribed; and thereafter update these publications every year.**

As shall be applicable from time to time.

-By Order-

(J.C.Rana)

Director of Agriculture-cum-  
Public Authority under RTI Act, 2005,  
Himachal Pradesh

**Endst.No. Agr.H(8-P)F(8)30/2005**

**Dated: 29<sup>th</sup> April, 2013**

***In supersession of the Notification of even no. dated the 20<sup>th</sup> December, 2008, updated /revised copy is forwarded to the following for information and necessary action;***

1. The State Information Commissioner, Himachal Pradesh, Shimla-2.
2. The Principal Secretary (Agriculture) to the Govt. of Himachal Pradesh, Shimla-2.
3. The Principal Secretary (A.R.) to the Govt. of Himachal Pradesh, Shimla-2.
4. The Divisional Commissioner, Shimla, Mandi, Kangra, Himachal Pradesh.
5. All the Head of Departments in Himachal Pradesh.
6. The Special Secretary (I.T.) to the Govt. of Himachal Pradesh, Shimla-2.
7. All the Managing Directors of Boards/ Corporations in Himachal Pradesh.
8. The Director, Information and Public Relation, Himachal Pradesh, Shimla-2.
9. The Controller, H.P. Govt. Printing Press, Shimla-5 for publication in official Gazette, Shimla.
10. All the Deputy Commissioners in Himachal Pradesh.
11. All the Registrar of Universities in Himachal Pradesh.
12. The JDA's/ Veg. Spl./ DDA (P&M)/ All Officer Incharges in the Directorate of Agriculture, Himachal Pradesh.
13. All the Controlling Officers in the Agriculture Department, Himachal Pradesh.
14. The Incharge, Information Technology Cell, Directorate of Agriculture, Himachal Pradesh for the updated up-loading of above in the departmental website.
15. Notice Board.

Director of Agriculture,  
Himachal Pradesh.